



**MINISTERIAL CONFERENCE
ON BIODIVERSITY, FOOD SECURITY AND CLIMATE CHANGE**

Bali, Indonesia, 11 March 2011

GENERAL INFORMATION

Updated 8 Feb 2011

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1. WELCOME

The Government of Indonesia warmly welcomes all delegates to the Ministerial Conference on Biodiversity, Food Security and Climate Change on the occasion of the Fourth Session of the Governing Body of the International Treaty on Plant Genetic Resources for Food and Agriculture.

2. CONFERENCE ARRANGEMENTS

Date and place of conference

1. The Ministerial Conference on Biodiversity, Food Security and Climate Change on the occasion of The Fourth Session of the Governing Body of the International Treaty on Plant Genetic Resources for Food and Agriculture will be held in Nusa Dua, Bali, Indonesia, on 11 March 2011. The meeting will start on Friday, 11 March 2011, at 10.00 a.m at Bali International Convention Center (BICC) Westin, Nusa Dua.

Communications with the Organizing Committee

2. All correspondence related to the conference should be addressed to the Organizing Committee of Ministerial Conference at the following address:

Dr. Haryono
Director General of Indonesian Agency for Agriculture Research and
Development
Ministry of Agriculture Republic of Indonesia
Jl. Ragunan No.29 Pasar Minggu Jakarta Selatan
Indonesia
Tel: +62-21-78831114
Fax: +62-21-78831114/+62-21-7800644
E-mail: gb4bali@litbang.deptan.go.id

3. Any queries or requests for information should also be addressed to the Secretariat of the Organizing Committee at the above address.

Invitation Letters

4. The invitation letters were dispatched by mail through Ministry of Foreign Affairs of Republic of Indonesia diplomatic channels of communication.

5. The Committee does not issue individual invitation letters.

3. REGISTRATION

6. Communicate to the Organizing Committee the names and contact details (including mail address, telephone and fax number and e-mail address) of the delegation no later than 15th February 2011. We would appreciate an early indication of attendance.

7. Each delegate should complete and submit attendance confirmation form as in *Annex 2 to this note*. On-line registration available at the following internet address: <http://www.itpgrfa.net/International/civicrm/event/info?reset=1&id=10>.

8. Registration of participants for the Ministerial Conference will take place at the conference venue. Registration will commence on 10 March 2011, from 15:00 to 17:00 hrs., and will continue the following days from 8:00 to 10:00 hrs. It is recommended that all participants register at the conference venue soon after arrival.

4. OFFICIAL LANGUAGES

9. The Conference will be conducted in Arabic, English, French, Spanish and Bahasa Indonesia.

5. FORMALITIES FOR ENTRY INTO INDONESIA: VISA REQUIREMENTS

10. Entry into Indonesia is subject to the presentation of a passport or other travel document that certifies the identity of the traveller and is valid under the international agreements signed by Indonesia and not subject to specific prohibitions. The Indonesian government grants Visas on Arrival (VoA) upon payment of a fee (USD 25 for stays not exceeding 30 days).

11. VoA is available to the nationals of the countries that are listed in *Annex I* to this note. The list is based on information available at the time of preparation of this document. Nationals of Thailand, Malaysia, Singapore, Philippines, Morocco, Peru, Chile, and Vietnam are exempted from visa requirements for stays not exceeding 30 days.

12. Participants from eligible countries who intend to apply for VoA are advised to carry a small amount of USD to pay the visa fee at Ngurah Rai Airport. The Ministry of Agriculture of Indonesia will set up an information desk at the airport and will be coordinating the arrival of participants.

13. Citizens of countries not on the VoA list or not exempted from visa, will be required to apply for a visa before entering Indonesia. A passport with a date of validity of at least 6 months from the date of entry into Indonesia and proof of onward passage (either by return or through tickets) are required.

14. Participants are advised to enquire at the nearest Embassy or Consulate of Indonesia whether visas are required to enter Indonesia, at least 30 days before the date of the meeting.

15. For international departures, a charge of Rp. 100.000 applies. The charge is Rp. 30.000 for domestic departures. The October 2010 exchange rate is 12443 Indonesian *rupiah* against Euro and 8926 *rupiah* against US Dollar.

6. TRAVEL ARRANGEMENT

16. The Government of Indonesia provides travel grant for Ministers from selected developing countries. Travel grant only valid for Ministers and not for their alternates.

17. For Ministers awarded with travel grant, please inform the Committee the travel schedule and provide an official invoice itemising the cost of the Minister's airfares. The Government of Indonesia will reimburse the ticket upon arrival, providing appropriate travel documents (proof of purchase of airfares for the Minister, showing the cost of these airfares, copy of ticket and

boarding pass). Please ensure that the invoice includes the full bank account number for payment, the name under which the bank account is lodged, and the country. We also ask that this invoice and accompanying documentation be in English or accompanied by an English translation.

18. Other Ministers and delegations should notified their travel arrangement schedule to the Committee.

7. TRANSPORTATION

19. Delegates coming by air will arrive at Ngurah Rai Airport, also known as Denpasar International Airport. The airport is located in southern Bali, 13 km south of Denpasar.

20. Chauffeur driven vehicles will be provided to all Ministers and senior officials (one for Minister and one for senior officials) upon their arrival at the Denpasar International Airport and will be available for their use during the duration of the Conference from 10th to 12th March 2011.

21. From 10th March 2011, there will be a shuttle service from the airport to hotel provided by the Committee. Some hotels also offer airport pick-up services. Please enquiry about this service when making your hotel reservation. A taxi service is also available from the airport. The average cost of a taxi from the airport to the hotels in Nua Dua is Rp. 100.000 (9.5 USD/8.5 Euro approx.).

22. During the Conference the Committee will establish an information and travel desk at the conference center to coordinate transportation from Nusa Dua to the airport.

8. VENUE AND HOTEL ACCOMMODATION

Venue

23. The conference venue will be located in Nusantara Room, Bali International Convention Center (BICC) The Westin Resort, Nusa Dua. Nusa Dua is an enclave containing a wide range of hotels and resorts in south-eastern Bali. It is 20 minutes away from the airport and 40 kilometres away from Denpasar, the provincial capital of Bali.

Bali International Convention Center (BICC)

The Westin Resort Nusa Dua

PO BOX 36 Nusa Dua 80363 Bali Indonesia

Phone: +62-361-771906

Fax: +62-361-771908

www.westin.com/bali



Hotel Reservations

24. The Government of Indonesia will provide two nights basic accommodation (i.e. excluding meals, mini bar, laundry, phone/internet charges and other incidentals) from 10th to 12th March 2011 for all Ministers. This arrangement is only valid for Ministers and not for their alternates.

25. Ministers accommodation will be booked by the Committee. Member of delegates may wish to confirm their reservations directly with the hotel by contacting the Hotel. The Committee will be of assistance for hotel information and booking if necessary.

26. Delegates will be responsible for all hotel charges including room cancellation, telephone / fax or email charges, mini-bar consumption and other services. In any case of room cancellations made after forwarding the Hotel Registration Form request or in any event of no-show, the hotel reserves the right to charge a cancellation or no-show fee equivalent to one-night stay at the rate confirmed and booked.

27. Special accommodation rates have been arranged with the following hotels. However, reservation will be subject to room availability and advance reservation is recommended. These hotels are located in the same area of Nusa Dua. All delegates are encouraged to stay at the choice of designated hotel for the meetings to facilitate transportation arrangement

- **The Laguna Resort 5***

P.O. Box 77, Nusa Dua 80363, Bali - Indonesia

www.luxurycollection.com/bali

Contact Person:

Chrystine Wahyudi

Email: Chrystine.wahyudi@luxurycollection.com

Phone: +62-21-57950669

Room Rate

Deluxe Garden View : US\$. 210 net/room/night

Deluxe Lagoon View : US\$. 220 net/room/night

Deluxe Studio : US\$. 245 net/room/night

Deluxe Lagoon Access : US\$. 270 net/room/night

- **Melia Hotel & Resort 5***

Kawasan Wisata BTDC Lot 1, Nusa Dua 80363, Bali Indonesia

www.meliabali.com

Contact Person:

Ferry Firmansyah

Email : ferry.firmansyah@meliabali.com; sales@meliabali.com

phone 62-361-771510, fax 62-361-776880

Room Rate

Deluxe Garden	: US\$ 145.00 net/room/night max for two person
Duplex Suite	: US\$ 195.00 net/room/night max for two person
Family Room	: US\$ 235.00 net/room/night max for four person
Lagoon Access	: US\$ 265.00 net/room/night max for two person
Garden Villa	: US\$ 650.00 net/room/night max for two person

- **Grand Inna Putri Bali 4***

www.putribali.com

Contact:

Phone: +62-361-771020

Fax : +62-361-771139

Email: sales@putribali.com

Room Rate

Superior Sgl/DbI/Twin	: US\$ 85.00 net/room/night
Deluxe Sgl/DbI/Twin	: US\$ 95.00 net/room/night
Junior Suite Sgl/DbI/Twin	: US\$ 130.00 net/room/night
One Bed room suite	: US\$ 150.00 net/room/night
Extra Bed	: US\$ 35.00 net/bed/night

- **The Ayodya Resort Bali 5***

PO Box 46, Nusa Dua 80363, Bali, Indonesia,

www.ayodyaresortbali.com

Contact Person:

Yoggy Ginanzar

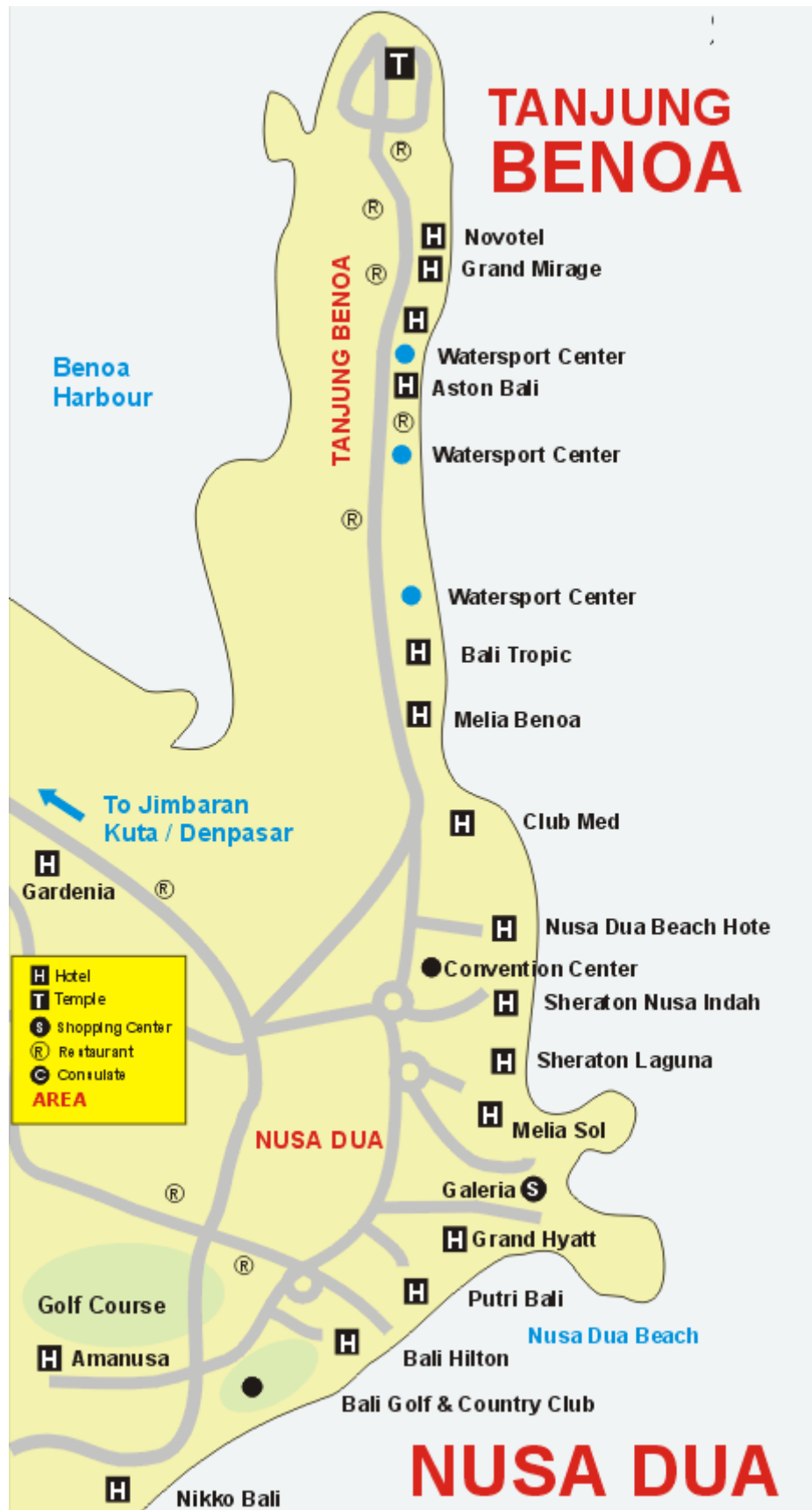
Email: yoggy.ginanzar@ayodyaresortbali.com

Phone: 62 361 77 11 02

Fax no: 62 361 77 20 42

Room Rate

Grande Garden View	: US\$ 140 net/room/night
Grande Ocean View	: US\$ 180 nett/room/night
Ayodya Garden view	: US\$ 230 nett/room/night
Ayodya Ocean View	: US\$ 300 nett/room/night



9. LIAISON OFFICERS

28. A liaison officer [LO] will be assigned to each Minister. The liaison officer will be introduced to the Ministers upon their arrival at the airport / hotel.

10. SECURITY

29. Access to the meeting areas will be restricted. Entry into the meeting rooms, the Ministers' holding room is limited to all Ministers, Senior Official Leaders and holders of appropriate identification passes.

11. IDENTIFICATION

30. All Ministers of the Conference will be issued with special identification tags. Senior officials and delegates, conference secretariat staff, security officers, support and non-delegate administrative / supportive staff will be issued with identification cards.

All participants are requested to cooperate by displaying their identification cards at all times.

12. SECRETARIATE CONTACT PERSON

31. The Conference Secretariat responsible for all administrative matters and logistical arrangements for the meeting are as follows:

Ms. Seta R. Agustina
Tel: +62-21-78831114
Fax: +62-21-78831114/+62-21-7800644
E-mail : gb4bali@litbang.deptan.go.id

Mr. Rahmat Bagus Suharyo
Tel: +62-21-7804350
Fax: +62-21-7804350
E-mail : gb4bali@litbang.deptan.go.id

Secretariat Room will be located at Denpasar room and will operate from 9th to 12th March 2011 from 8:00 a.m to 8:00 p.m.

13. PROVISIONAL PROGRAMME

	Opening of the Conference
10:00 – 10:05	Welcome Remarks by The Governor of Bali
10:05 – 10:10	Remarks by The Minister of Agriculture of the Republic of Indonesia
10:10 – 10:20	Remarks by the Director General of the Food and Agriculture Organization of the United Nations
10:20 – 10:35	Opening of the Conference by the President of the Republic of Indonesia
10:35 – 10:50	Photo Session for Head of Delegation
10:50 – 11:00	Organization of Work Chair: Minister of Agriculture of the Republic of Indonesia (a) adoption of the Agenda (b) organization of work
11:00 – 11:15	Policy Issues before the ITPGRFA
11:15 – 12:15	Report on the results of the High –level Round Table on the ITPGRFA, held in Rome, Italy in December 2010 by the Minister of Agriculture of Italian Republic Ministerial Dialogue I Chair: Minister of Agriculture of the Republic of Indonesia New Tools for Agro-biodiversity and Food Security in the Era of Climate Change: The ITPGRFA Benefit-sharing Fund and Gene pool by Secretary of ITPGRFA
12:15 – 14:00	Friday Praying Lunch Hosted by Minister of Agriculture of the Republic of Indonesia
14:00 – 15:00	Ministerial Dialogue 2 Chair: Minister of Agriculture, Food Security and Cooperative of the United Republic of Tanzania Capitalizing the ITPGRFA Benefit-sharing Fund (BSF): achievements and next steps by Secretary of ITPGRFA Report on the Results of the Bogor Consultation on Benefit-sharing under the ITPGRFA by the Minister of Agriculture of the Kingdom of Norway
15:00 – 16:00	Ministerial Dialogue 3: Chair: Minister of Environment of the Republic of Indonesia Co-Chair: Vice Minister of Agriculture of the Republic of Indonesia 1. General overview of the Nagoya Protocol on the Convention on Biological Diversity by the Executive Secretary of the CBD 2. General perspective of Ministers of Agriculture concerning the Nagoya Protocol of the Convention on Biological Diversity
16:00 – 16:30	Tea and Coffee Break
16:20 – 16:35	Plenary Conclusions
16:35 – 16:50	Chair: Minister of Agriculture of the Republic of Indonesia Adoption of the Bali Declaration on the Role of the ITPGRFA in Biodiversity, Climate Change and Food Security
16:50 – 17:20	Press Conference
Gala Dinner Hosted by the Coordinating Ministry for People Welfare of the Republic of Indonesia	

14. USEFUL INFORMATION ABOUT INDONESIA

Indonesia

32. Indonesia is situated between two continents and two oceans. It is the largest archipelagic nation, spread in a 50,000-km-long arc from mainland Southeast Asia to Papua New Guinea, with more than 80,000 km of coastline and 3.1 million sq km of territorial waters.

33. The geology and landscape of Indonesia is dotted with volcanoes, which were created millions of years ago by the collision of three geodesic plates. The Indonesian archipelago is covered with thick tropical vegetation and bright-green rice fields, and surrounded by coral reefs. It varies in landscape and climate, from wet and lush in the west, to dry and arid on many of the eastern islands.

34. Migration over centuries and the uneven distribution of economic resources have contributed to a very special cultural mix that is found nowhere else in the world. Standing as the 4th biggest population in the world with 240 million citizens and remarkable cultural diversity, Indonesia welcomes the opportunity to host the Fourth Session of the Governing Body.

35. Bali is one of the country's 33 provinces with the reputation of being one of the most beautiful and diverse tourist spots in Asia. It is in a chain with Java to the west and Lombok to the east. Bali is also known for its highly developed arts, including dance, sculpture, painting, leather and metalworking, and music. Unlike most of Muslim-majority Indonesia, about 92% of Bali population adheres to Balinese Hinduism, formed as a combination of existing local beliefs and Hindu influences from mainland Southeast Asia and South Asia.

Climate

36. Indonesia's tropical climate is characterized by hot days and high humidity. In the lowlands the temperature is between 21°C and 33° C and the humidity between 60 and 100 percent. During the wet season, tropical showers and thunderstorms are frequent with rainfall in short, intense burst. In West Indonesia, the wet season is from November to April, and the dry season is from April to October. East Indonesia has no specific wet season, but in general two wet seasons, which differ from place to place.

37. Bali has a tropical climate appropriate to its proximity to the equator. Year round temperatures average 31 degrees Celsius. High humidity can be expected during the wet season between the months of October and April.

38. The wet season brings daily rain and quiet overcast days with the most rain recorded between December and February. Occasional rainfall can also be expected during the dry season but usually at night or very early morning. The central mountain area is typically cooler than the lower coastal areas, especially at night.

39. These are the average temperature and humidity for the month of March in Bali:

Month	Temp Range (C / F)	Humidity
March	17 / 62 - 29 / 84	70%

Language

40. About 300 languages are spoken through-out the archipelago. Balinese and Indonesian are the most widely spoken languages in Bali, and many Balinese people are bilingual or even

trilingual. The official Indonesian language is called *Bahasa Indonesia*, a modern variant of Malay which has long served as the lingua franca of trade in Indonesia. English is widely spoken.

Currency

41. The currency unit of Indonesia is the *rupiah* (Rp). The *rupiah* comes in coins of 25, 50, 100, 500 and 1,000 and in notes of 1,000, 5,000, 10,000, 20,000, 50,000 and 100,000. The October 2010 currency exchange is approximately USD 1 = 8 926 Indonesian *rupiah* and EUR 1 = 12443 Indonesian *rupiah*. The currency exchange rate fluctuates regularly. Please check for the latest exchange rates.

42. Major credit cards (Visa, MasterCard, American Express, Diners Club) and traveller's cheques in main currencies are generally accepted in leading hotels, restaurants, department stores and several large stores. Traveller's cheques and bank notes in all major currencies may be exchanged at all commercial banks and most hotels and foreign exchange counters. ATMs are also available.

Time

43. Indonesia has three time zones. Sumatra, Java, West and Central Kalimantan are on the West Indonesia Time (GMT +7 hours). Bali, South and East Kalimantan, Sulawesi and Nusa Tenggara are on Central Indonesia Time (GMT +8 hours). Maluku and Irian Jaya are on East Indonesia Time (GMT +9 hours).

Taxes and tipping

44. A government value added tax of 10 percent is charged. It is commonly accepted in big cities to add a charge of 5 percent for service in restaurants.

45. Tipping is not compulsory but highly appreciated, usually at a level of no more than 20 percent.

Electricity

46. Electrical power in Indonesia is mostly 220-230 volts at 50 Hz and plugs are of the European two-pronged variety.

Telephone services and useful telephone numbers

47. Telephone services are available in hotels, restaurants and cafes. Pre-paid mobile telephone cards are available at hotels and local shops. The dialling codes are as follows:

- (a) Local calls: direct dial phone number;
- (b) Provincial calls: dial area code (for Jakarta 021, for Bali 0361) + phone number;
- (c) International direct calls: dial the International Direct Dial Phone (dial 001 or 008) + dial country code + dial area code + phone number;
- (d) International calls to Indonesia: dial the International Direct Dial Phone + dial country code (062) + dial area code + phone number

48. Emergency telephone numbers are as follows:

- (a) Bali Emergency Response Centre: (+ 62 361) 112

- (b) Ambulance: (+ 62 361) 108
- (c) Fire: (+ 62 361) 113
- (d) Police: (+62 361) 110
- (e) Search and Rescue: (+62 361) 51111
- (f) Red Cross: (+ 62 361) 26465
- (g) Operator Assisted Calls,
 - within Indonesia: (+ 62 361) 100
 - international: (+62 361) 101

49. Flight information may be obtained by calling Soekarno-Hatta Jakarta International Airport at (+62 21) 550 5177, 550 5189, 550 5655, or Ngurah Rai International Airport at (+62 361) 751 011.

50. Information on tourism may be obtained from the following contacts: Government Tourist Info Center, telephone: (+ 62 361) 251419; Information Center, telephone: (+ 62 361) 51011; Bali Tourism Authority (telephone: (+ 62 361) 222387, 226313; Bali Tourist Information Center: (+ 62 361) 225649, 233474.

Postal, facsimile and internet services

51. Postal and facsimile services are available at post offices and in most major hotels. Internet services are also available at most major hotels.

Business hours

52. Banking hours are from Monday to Friday between 8.00 am and 14.00 pm.

Annex I**LIST OF COUNTRIES ELIGIBLE FOR VISA ON ARRIVAL**

This information may change. Participants are advised to enquiry at the nearest Embassy or Consulate of Indonesia whether visas are required to enter Indonesia, at least 30 days before the date of the meeting.

The designations employed in this information document do not imply the expression of any opinion whatsoever on the part of the Food and Agriculture Organization of the United Nations concerning the legal or development status of any country, territory, city or area or of its authorities, or concerning the delimitation of its frontiers or boundaries.

Algeria	Luxembourg
Argentina	Maldives
Australia	Malta
Austria	Mexico
Bahrain	Monaco
Belgium	Netherlands
Brazil	New Zealand
Bulgaria	Norway
Cambodia	Oman
Canada	Panama
Cyprus	Poland
China	Portugal
Czech Republic	Qatar
Denmark	Republic of Korea
Egypt	Romania
Estonia	Russian Federation
Fiji	Saudi Arabia
Finland	Slovakia
France	Slovenia
Germany	Spain
Greece	South Africa
Hungary	Suriname
Iceland	Sweden
India	Switzerland
Iran (Islamic Republic of)	Tunisia
Ireland	United Arab Emirates
Italy	United Kingdom
Japan	United States of America
Kuwait	
Latvia	
Libyan Arab Jamahiriya	
Lao People's Democratic Republic	
Lithuania	

ATTENDANCE CONFIRMATION FORM

In order to confirm that you are a formal participant of the above Conference, please fill and send this form by fax and e-mail no later than 25th February 2011 to :

Ms. Seta R. Agustina
Tel: +62-21-78831114
Fax: +62-21-78831114/+62-21-7800644
E-mail : gb4bali@litbang.deptan.go.id

PERSONAL INFORMATION

Name : (Mr /Mrs).....
Country :.....
Organization :
Position :
Full Address :
Telephone : (Country Code)..... (Area Code)..... (Telephone).....
Fax : (Country Code)..... (Area Code)..... (Telephone).....
E-mail :
Delegation No. : of
Position in delegation :

FLIGHT INFORMATION

Arrival Date : Flight No. : E.T.A. : WITA
Departure Date : Flight No. : E.T.A. : WITA

HOTEL INFORMATION

Booked Hotel :

